



Department of Public Works

500 S Grand Central Pky | Box 554000 | Las Vegas NV 89155-4000
 (702) 455-6000 | Fax (702) 380-7262
 www.ClarkCountyNV.gov/PubWorks

Special Event Permit Application

Permits are required pursuant to Clark County Code Title 16.06

Application Date: _____ PERMIT # _____

Event Title: _____ Event Date(s) _____ thru _____

Name of Group/Person Requesting: _____ Phone: (____) ____ - ____

Event Representative: _____ Email: _____

Address: _____ City _____ State _____ ZIP _____

Event Location: (attach detailed map of proposed area) _____

Description of Event/Request: _____

Set-up Date/Time: _____ Closure Date/Time: _____ Re-open Date/Time: _____

Event Start Date/Time: _____ Event End Date/Time: _____

Estimated Number of Spectators _____ Estimated Number of Participants _____ Estimated Number of Vehicles _____

Authorized Applicant: _____
 Print Name Signature

Applicant is responsible for all costs incurred by Clark County and the Las Vegas Metropolitan Police Department as a consequence of the event.

Submit Permit Application, Hold Harmless Agreement, Insurance Certificate and Traffic Control Plan (if needed) via EMAIL to InTheWorks@ClarkCountyNV.gov or in person to Clark County Public Works.

METRO/COUNTY Use Only - Approvals and Requirements

COUNTY	State Roadways Effected?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Traffic Control Barricading Provided By: _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Litter Collection Required and Is Provided By: _____	COUNTY
	NDOT Permit Attached?	Yes <input type="checkbox"/>	No <input type="checkbox"/>		Open Fires for Pyrotechnics			
	Traffic Control Plan Required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>		Collections, Acceptance of Gratuities, or Fees			
	Approved TCP Attached?	Yes <input type="checkbox"/>	No <input type="checkbox"/>		Sales of Food, Beverages, or Other Merchandise			
METRO	Police Presence Required?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	County staffing required				
	Insurance Provided?	Yes <input type="checkbox"/>	No <input type="checkbox"/>					

PERMIT NOT VALID UNLESS APPROVED BY BOTH METRO AND PUBLIC WORKS

APPROVALS

METRO Police: _____ Date: _____

Public Works: _____ Date: _____

Special Requirements _____

See attachment for additional requirements.

County Insurance Provided	Hold Harmless Form
Yes <input type="checkbox"/> No <input type="checkbox"/> Exempt <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>